



**BORANG PERTANYAAN RUJUKAN DAN PENYELIDIKAN**  
*RESEARCH AND REFERENCE ENQUIRY FORM*

**MAKLUMAT PEMOHON / APPLICATION INFORMATION**

**Nama/ Name:** \_\_\_\_\_ **No.Staff/Matrik /Staff no/Matric:** \_\_\_\_\_  
**Fakulti/Jabatan /Faculty/ Dept:** \_\_\_\_\_  
**No. Tel/ Phone no:** \_\_\_\_\_ **E-mel/ Email:** \_\_\_\_\_  
**Kategori/ :**  **Kakitangan Akademik/ Academic Staff**  **Pelajar Siswazah / Graduate Students**  
**Category**  **Kakitangan Bukan Akademik / Non Academic Staff**  
 **Lain-Lain/ Other :** \_\_\_\_\_  
**Tarikh Permohonan / Application Date:** \_\_\_\_\_

**MAKLUMAT PERTANYAAN / ENQUIRY INFORMATION**

**Pertanyaan: Penyelidikan / Percarian Khusus/ Enquiry : Research / Specific Search Info**

**Tarikh Diperlukan/ Date Required:** \_\_\_\_\_  
**Masih diperlukan jika lewat dari tarikh di atas? :**  **Ya / Yes**  **Tidak / No**  
*Please state if info still needed after the above date?:*  
**Maklumbalas melalui/ Response by:**  **Meja Penasihat (Lisan) / Advisory Desk (Verbal)**  
 **Telefon/ Phone**  **E-mail / Email**  **Lain – Lain / Other :** \_\_\_\_\_

**Jenis Maklumat diperlukan/ Type of information needed :**  
 **Bahan bercetak/ Printed Item**  **Keratan Akhbar / Newspaper article**  
 **Jurnal Artikel / Journal Article**  **Statistik / Statistic**  
 **Internet Artikel/ Artikel from internet**  **Gambar / Picture / Photos/ Image**  
 **Persidangan/Prosiding / Conference / Proceeding**  
 **Lain-lain/ Other: -----**  
**Bentuk maklum balas bahan diperlukan/ Feedback from this enquiry:**  
 **Bercetak / Printed**  **Softcopy**  **E-mail / Email**  
 **CD-ROM**  **Lain-lain/ Other .....**

**FOR USE BY OFFICER AT READER ADVISORY DESK**

**Diterima oleh/ Received by:** \_\_\_\_\_ **Tarikh / Date :** \_\_\_\_\_  
**Tindakan/Jawapan / Response/ Action take:** \_\_\_\_\_  
**Sumber Rujukan / Reference Source :** \_\_\_\_\_

UNTUK KEGUNAAN UNIT RUJUKAN DAN PERUNDINGAN

Diterima oleh/ *Received by:*

Tarikh/ *Date:*

Tindakan/Jawapan/ *Response/ Action take:*

Sumber Rujukan/ *Reference Source:*

Diterima melalui:     Lisan / *Verbal*             Telefon/ *Phone*             E-mail/ *Email*

Jenis Pertanyaan:     Pencarian Khusus (*Specific Search*)

Penyelidikan (*Research*)

Verified by            :.....

Date                    :.....